

Hawthorn Rowing Club Policy – Club Keys and Fobs

The Committee may approve the issue of a club key or fob to financial adult members who demonstrate that they are safe on and off the water.

The members need to be competent in the use of the club equipment and facilities as well as knowledgeable about the river and river regulations.

As a general guideline a new member would need to be active within the club for a little while before a key/fob request could be approved.

In the meantime, there are plenty of opportunities to gain access to the club during social rowing times, race training and through communication with other members on our social media e.g. WhatsApp groups.

Junior members or persons under 18 years of age cannot have club keys or fobs at any time.

On water safety is the club's priority.

Approval requires you to be safe on and off the water and as well as be able to look after our valuable club assets.

The Committee may revoke key or fob privileges if it has concerns about a member's safety or capacity to look after our valuable club assets.

The Committee may also vary the access privileges of electronic fobs.

Key application process:

- A member can apply to the Committee for a general entry fob by sending an email request to the Secretary.
- Concurrently the member should deposit the fob fee, currently \$40, into the club account for a fob request to be considered: bank reference "Fob & surname".
- Once a fob request is approved by the Committee a fob will provided to the member.

The fob fee is not refundable unless the key request is declined.

There are also limited numbers of master keys and equipment keys which can be issued upon approval by the Committee. These keys generally are issued to members with a specific club position. A deposit may be required.

In addition, "red" keys for access to the bar fridge and alcohol storage areas can also be applied for in a similar manner.

A "red" key holder should have a current Responsible Serving of Alcohol (RSA) certificate unless the Committee approves otherwise.

The Committee may approve the issue of keys or fobs to non-members.

All keys and fobs are non-transferable, remain the property of the club and must be returned to the club when you are no longer a financial member or have had your key or fob privilege revoked.

Reference:

Club Constitution By-Laws

15. Keys or fobs of the Club premises shall be issued only to members authorised by the Committee on receipt of a prescribed payment.

Approved by HRC Committee electronically May, 2020